



National Productivity Council
(Under DPIIT, Ministry of Commerce & Industry, GOI)
5-6, Institutional Area, Lodi Road, New Delhi-110003

Advertisement
(Engagement of Consultant (F)/Accounts Associate
on Contract Basis)

National Productivity Council is an autonomous body under DPIIT, Ministry of Commerce & Industry, GOI and promotes productivity consciousness in the country for socio economic development through productivity promotion and dissemination through Consultancy, Research and Training activities across the sectors of Economy.

National Productivity Council, HQ is inviting applications from suitable and experienced Personnel for the post of **Consultant (F)/Accounts Associate** purely on contractual basis in its office located at Lodi Road, New Delhi.

Eligibility Criteria:

1. **Consultant (F)**:- Candidates having qualification at graduation/post graduation level such as CA/ICWA with more than 5 years of experience after professional qualification and having proficiency in Tally operation, MS Excel, trial balance preparation and audit related activities.
2. **Accounts Associate**:- Candidates having qualification at graduation/post graduation level such as MBA/ICWA/Masters in commerce with more than 4 years of experience and having working knowledge of Tally operation, MS Excel, and CPF operations.

Remuneration:

1. **Consultant (F)**: - Up to Rs. 45,000/- per month consolidated depending upon relevant work experience of the candidate.
2. **Accounts Associate**: - Up to Rs. 30,000/- per month consolidated depending upon relevant work experience of the candidate

Method of Selection:

Personal interview of shortlisted candidates based on qualification & experience.

Location of work: NPC HQ, Lodi Road, New Delhi

Application can be submitted by sending CV via email to ed-admin@npcindia.gov.in and last date of submission of application is 12th August 2021. No application will be entertained after last date of submission.